



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

1. Name of the Institution	SAHAJEEVAN SHIKSHAN SANSTHA'S SHRIMATI INDIRA MAHADEV BEHARAY COLLEGE OF ARTS SHRIMAN CHANDULAL SHETH COLLEGE OF COMMERCE AND SHRIMATI SHOBHANATAI CHANDULAL SHETH COLLEGE OF SCIENCE
Name of the head of the Institution	Gopinath Baba Sarang
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02356-260100
Mobile no.	8805979643
Registered Email	principalicshked@gmail.com
Alternate Email	drayub15@yahoo.com
Address	Khed

City/Town	Khed
State/UT	Maharashtra
Pincode	415709
<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. AYUB MHEBOOB SHAIKH
Phone no/Alternate Phone no.	02356260100
Mobile no.	9665993808
Registered Email	drayub15@gmail.com
Alternate Email	shrianthkekane040@gmail.com
<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://icskhed.org/wp-content/uploads/2018/12/AQAR-2017-2018.pdf">http://icskhed.org/wp-content/uploads/2018/12/AQAR-2017-2018.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://icskhed.org/wp-content/uploads/2018/08/Acd-2018-19.pdf">http://icskhed.org/wp-content/uploads/2018/08/Acd-2018-19.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.23	2011	16-Sep-2011	15-Sep-2016
3	B++	2.83	2018	02-Nov-2018	01-Nov-2023

**6. Date of Establishment of IQAC**

03-Sep-2004

**7. Internal Quality Assurance System****Quality initiatives by IQAC during the year for promoting quality culture**

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
CURRICULLUM RELATED DEPARTMENTAL WORKSHOPS	20-Jun-2018 1	30
ICT BASED TRAINING PROGRAME FOR TEACHERS	10-Jul-2018 3	60
ADMINISTRATIVE RELATED TRAINING PROGRAME	06-Aug-2018 3	15
WORKSHOP ON E-CONTENT DEVELOPMENT	03-Sep-2018 2	42
WORKSHOP ON SLOW LEARNINERS AND ADVANCE LEARNERS	11-Sep-2018 2	120

[View File](#)**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

**Yes**

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

**3**

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

**Yes**

Upload the minutes of meeting and action taken report

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**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

**No**

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Infrastructure augmentation in the form of two classrooms.  Integration of OPAC revised software for the library.  e content development in the form of pdf, PPT and video lecture on youtube.  Preparation of research h proposal for BCUD Mumbai university.  Revised feedback system on the overall functioning of the institute.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Augmentation of classrooms	Classrooms are augmented within the current year
Integration of OPAC for Library	Library is integrated with the OPAC system
Strengthening	Mentor and mentee system is strengthen to increase the interaction between the

mentor mentee system	teacher and student and solve the maximum problems students faced
Development of e content	econtents like PPT, e-notes and you tube videos are developed for the benefit of students
Revised feedback system	Feedback system is revised for updating the old systems

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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
CDC	29-Apr-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	28-Sep-2018
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	10-Sep-2018
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The institute has the MIS System. The MIS system is used for the governance of the HEI. Different functions like managing and monitoring of the institutional data are carried out by the MIS system. This system is having different modules which we are using for the working efficiently
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are as follows 1.Academics: a) Admission. b) Fee Collection. c) Student reports. d) Certificates. 2) Attendance 3) Examination data 4) Pay Roll. 5) Account. 6) Library.

## Part B

### CRITERION I - CURRICULAR ASPECTS

#### 1.1 - Curriculum Planning and Implementation

##### 1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute follows the norms and guidelines developed by the University of Mumbai while implementing, developing and deploying the action plans of the curricula. The University has adopted a credit and semester-based grading system since 2011-12. For the effective implementation of curriculum following action plans have been initiated- Academic Calendar. Teacher's Diary. Monthly Faculty Meeting. Department Level Meeting. The detailed syllabi in the hard copy format and online are available for teachers. Students also get similar facilities. Faculty members made the planning and completion of curriculum concern to time bond unit wise which assists in the student-centric teaching-learning process. Faculty members make session plan with tentative dates which have also maintained in teacher diary and also a copy of the same is handed to vice-principal/faculty in-charge, IQAC, and students. Completed units are checked by teachers whether they are as per the teacher diary plan or not. The students also maintain the same. Counter check of curriculum planning supervised by principal or faculty in charge at the end of every month. After every three months of IQAC monitoring the curriculum process. Our departments have organized curriculum-related study tours, industry visits, seminars & group discussions. Faculty members of the institution of various subjects contribute to the syllabus reforming and reconstructing by attending the meetings of BOS as a member or syllabus reformation committee. Dr. G. B. Sarang, Dr. Anita Awati, Dr. Vidya Shinde & Dr. S. S. Nale are the member of the board of studies for the subject of History, Geography, Hindi & economics respectively. Faculty members are involved in the paper evaluation team and perform duties such as paper setting, moderation, and assessment. This kind of experience at the university level helps in the effective delivery of the curriculum at the institutional level. Our various departments have arranged a study tour to enhance the experience-based learning resources. He provides feedback and expectations of the industry with respect to curriculum and employability. Unit tests, tutorials, assignments are conducted on a regular basis. Besides this Maharashtra state skill development society (MSSDS) approved this institute as Vocational Training Provider through which two skill development courses are provided

to minority, SC, ST and women of the nearby regions. The fulfillment of the objectives of the curriculum is measured through student's final examinations at UG and PG levels. It is also checked through student's feedback on the curriculum that objectives are getting fulfilled or not. The institution offers a self-financed program at UG level for B.Sc. IT, B.Sc. CS and B.M.S. and at PG level for M.Sc. IT. The institution contributes to nation-building through the Student's Service Units like NCC, NSS, and WDC. The institution conducted value-added courses on Cyberlaw and Instrument repairing. The institution collects feedback from various stakeholders on the curriculum. The student's opinion about the curriculum is taken into consideration and is forward to BOS and the syllabus committee through faculty members.

#### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
WATER ANALYSIS		02/07/2018	90	ANALYSIS OF WATER FOR DRINKING	ANALYSIS OF WATER PARAMETERS
FOOD ADULTERATION		02/07/2018	90	FOOD PROCESSING AND ANALYSIS	ANALYSIS OF ADULTERANTS USING DIFFERENT TESTS AND INSTRUMENTS
MEDITATION		05/12/2018	90	MEDITATION CENTERS	PRACTICAL APPROACH OF MEDITATION
PERSONALITY DEVELOPMENT		02/07/2018	90	HUMAN AND RESOURCE DEVELOPMENT DEPARTMENT OF ALL INDUSTRIES	IMPROVEMENT IN COMMUNICATION SKILL, LEADERSHIP SKILL, PROBLEM SOLVING SKILLS
WEB DESIGNING		03/12/2018	90	INFORMATION TECHNOLOGY BASED INDUSTRIES	DEVELOPMENT OF WEBSITES AND SOFTWARE SYSTEMS
YOGA		03/07/2018	90	YOGA CENTERS	PRACTICAL APPROACH OF YOGA IN DAY TO DAY LIFE
SPOKEN ENGLISH		03/12/2018	90	INDUSTRIES AND MARKETING	CLEAR COMMUNICATION THROUGH ENGLISH LANGUAGE
FISHERY	FISHERY	02/07/2018	180	PROCESSING AND PACKING INDUSTRIES OF FISH	PROCESSING, PRESERVATION AND PACKAGING OF FISH

#### 1.2 - Academic Flexibility

##### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

**No Data Entered/Not Applicable !!!**

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HISTORY	01/06/2018
BA	HINDI	01/06/2018
BA	ECONOMICS	01/06/2018
BA	ENGLISH	01/06/2018
BA	GEOGRAPHY	01/06/2018
BA	MARATHI	01/06/2018
BCom	COMMERCE	01/06/2018
BSc	CHEMISTRY	01/06/2018
BSc	ZOOLOGY	01/06/2018
BSc	BOTANY	01/06/2018
BMS	MANAGEMENT STUDIES	01/06/2018
BSc	INFORMATION TECHNOLOGY	01/06/2018
BSc	COMPUTER SCIENCE	01/06/2018
MSc	INFORMATION TECHNOLOGY	01/06/2018

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
CYBER LAW	01/08/2018	50



INSTRUMENT REPAIRING

01/12/2018

10

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## 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	GEOGRAPHY FIELD VISIT	21
BA	HINDI FIELD VISIT	16
BA	HISTORY FIELD VISIT	16
BA	MARATHI FIELD VISIT	10
BA	FOUNDATION COURSE FIRST YEAR	70
BA	FOUNDATION COURSE SECOND YEAR	42
BCom	FOUNDATION COURSE FIRST YEAR	222
BCom	FOUNDATION COURSE SECOND YEAR	184
BSc	FOUNDATION COURSE FIRST YEAR	114
BSc	FOUNDATION COURSE SECOND YEAR	98

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## 1.4 - Feedback System

## 1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

## 1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

The institution collects feedback from various stakeholders on the curriculum. The student's

opinion about the curriculum is taken into consideration and is forward to BOS and the syllabus committee through faculty members. Teacher's feedback on curriculum is collected and is forward to their respective BOS for further process. Parents, alumni, concern local industries also contribute their views regarding the curriculum which is communicated to the University authorities. Mr. Sunil S. Shirke is a member of IQAC and also a member of the representative of the local industry. He provides feedback and expectations of the industry with respect to curriculum and employability.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	COMMERCE	720	595	573
BSc	CHEMISTRY	360	320	287
BSc	INFORMATION TECHNOLOGY	180	175	155
BMS	MANAGEMENT STUDIES	180	185	156
BSc	COMPUTER SCIENCE	180	100	72
MSc	INFORMATION TECHNOLOGY	45	42	39
BSc	ZOOLOGY	360	172	158
BSc	BOTANY	360	121	105
BA	HISTORY	360	95	82
BA	GEOGRAPHY	360	70	65

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### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	1408	39	42	4	46
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## 2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
46	46	562	14	2	338

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentors will provide leadership and guidance to students. Their main goal is to assist students with the transition from high school to college. Mentors will be asked to assist one to two students at first, but may request additional mentees if desired. The mentor will meet with his/her mentees at least three times during the term to establish a mentoring bond and provide them with useful information to navigate the college systems. Peer mentors will provide appropriate support and referrals. They may also be required to attend campus functions, assist staff with limited on-campus events when able and serve as spokespersons for the student support services programs. A mentor is volunteered to assist in the Peer Mentor program because of his/her genuine interest in the educational and personal advancement of other students. He/she functions as a college navigational guide, coach, friend, and a positive role model. Mentors will also rely on other sources of communication to include phone, email, text, etc. As a role model, a mentor helps other students find success in college. They assist a new student in locating resources, understanding the cycle of college events and activities, understanding student responsibilities, and most importantly, help install confidence and help others discover their own potential in navigating college and life itself. The mentor is there to answer questions, remind students of their obligations, assist in finding campus resources or staff assistance, and provide encouragement and motivation to new students. Characteristic of a mentor : Reliable, dependable, accountable, respectful, patient, trustworthy, a good listener, a leader, and a person who seeks to make a difference in the life of another. A mentor is a self-starter but is willing to ask for help. The mentor must be confident in your ability to be a leader, be comfortable talking with others, possess excellent organizational and time management skills, and communicate with peers and student support staff. A mentor must have a good understanding of the college community and be committed to the responsibilities in leading others to becoming a successful student. Set an example of good behaviour Give spontaneous feedback Encourage mentees to take charge of their life Be a resource for academic and personal referrals Encourage mentees to pursue their academic goals Offer challenging ideas Help build self-confidence Emulate professional behaviour Provide growth experiences Explain how the institution operates Coach their mentees Encourage a winning behaviour Inspire their mentees Share critical knowledge Offer encouragement Requirements to be a mentor : Completion of all learning support courses required Completion of at least two semesters Reliable in responding to phone calls and emails

to your CTC account Optimistic and positive attitude Willing to be a mentor in the summer or fall term Good academic standing Maintain a positive and productive working relationship with all staff, peers, and mentee(s) Good oral and written communication skills for contacting students Able to handle confidential information with discretion Flexible and able to take direction well Willing to serve as an enthusiastic/positive representative of the Student Support Services

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1447	46	1 : 31

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	46	5	10	11

### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	D.M. SHINDE	Registrar	BEST EMPLOYEE

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## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BSc	1S00256	VI	11/05/2019	24/06/2019
BMS	2M00156	VI	09/05/2019	19/06/2019
BSc	1S00156	VI	04/05/2019	19/06/2019
MSc	1S01124	VI	03/06/2019	31/08/2019
BA	3A00146	VI	04/05/2019	15/06/2019
BCom	2C00146	VI	18/04/2019	25/05/2019
BSc	1S00146	VI	04/05/2019	12/06/2019

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### 2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1.As per the University of Mumbai guideline framed for the internal examination college communicated conducts internal examinations, and the marks of internal examinations are communicated to university. The reforms initiated by the college on its own are as follows: 2.The schedule of the internal examinations is declared in advance at the beginning of the semester. 3.Under the control of the head of the Dept., Questions papers are set in triplet form submit to Examination department. Where in one question paper set is selected to print in confidential way whole examination conducted evaluated as per university system. Internal examinations are conducted once in each semester through the examination committee. 4.The University Examinations are held at the end of each Semester. 5.An evaluation is made by taking Assignments, Seminars, Projects Quiz competitions in the classroom. 6.Every teacher prepares his result and makes self-analysis. 7.The composite results are discussed in IQAC for to prepare plan improvement in academic progression. 8.The desk numbering system is unique system adopted by the college at the time of examination, CCTV is installed in examination hall with premises help to control malpractices. 9.All records of examination i.e. answer sheets, mark lists are maintained in the Examination Cell of the College. 10.The students are encouraged and counselled for better performance in the future examinations. 11.A variety of measures are adopted and implemented to ensure rigor of the internal assessment process which are held on a regular and timely-bound basis: • Class test • Viva-voce • Assignments • Projects • Presentations

### 2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1.The college follows the guidelines, rules and regulations formed by the University. It conducts internal examinations, and the marks of internal examinations are sent to the university. The reforms initiated by the college on its own are as follows: 2.The schedule of the internal examinations is displayed in advance at the beginning of a semester in the academic calendar. 3.To conduct the activities for internal evaluation is conducted as per the academic calendar flexible by 5 days pre or postponed is permitted but frequency is adequately followed.

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://icskhed.org/wp-content/uploads/2018/01/Program-Outcome.pdf>

## 2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2M00156	BMS	MANAGEMENT STUDIES	50	37	74
1S00256	BSc	INFORMATION TECHNOLOGY	53	38	72
1S00156	BSc	COMPUTER SCIENCE	27	27	100
1S01124	MSc	INFORMATIN TECHNOLOGY	18	18	100
2C00146	BCom	COMMERCE	148	105	71
3A00146	BA	MARATHI	8	8	100
3A00146	BA	HINDI	6	6	100
3A00146	BA	ENGLISH	6	6	100
3A00146	BA	GEOGRAPHY	6	5	83.33
3A00146	BA	HISTORY	17	17	100

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://icskhed.org/student-satisfactory-survey>

**CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION**

## 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	INCOIS	150000	150000

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### 3.2 - Innovation Ecosystem

#### 3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Workshop on Patent	Chemistry	19/06/2018
Workshop on IPR its Application	Zoology	22/07/2018
Workshop on Application of Patent Law	IT	02/08/2018
Workshop on Understanding of IPR Its Usage for Industry	Commerce	21/08/2018
Workshop on Application of Trademark in Business	BMS	08/12/2018
Workshop on Awareness about IPR amongst MBA Studen	Marathi	03/01/2019
Workshop on understanding of IPR Its Usage for Industry	Hindi	17/02/2019

#### 3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
EXTRAORDINARY ACTIVITIES IN ADMINISTRATION	MR.D.M. SHINDE	UNIVERSITY OF MUMBAI	26/01/2019	RURAL REGION
INNOVATION IN ACADEMIC, ADMINISTRATION AND STUDENT SUPPORT SERVICES	INSTITUTE	UNIVERSITY OF MUMBAI	26/01/2019	RURAL REGION

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#### 3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Zoology	Institute	Vermi-composting	Seed Money	01/07/2018

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### 3.3 - Research Publications and Awards

#### 3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

## 3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

## 3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Hindi	1	6.21
International	Geography	2	00
International	Commerce	2	00
International	English	2	5.7
International	Chemistry	4	5.7
International	Physics	1	5.7
International	Information Technology	16	5.5
International	Computer Science	1	5.5
National	Computer Science	2	5.5

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## 3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	2
Physics	4
Information Technology	2
Economics	1
Chemistry	2



<b>Hindi</b>	<b>1</b>
<b>English</b>	<b>2</b>

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### 3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Data storage Security Issues in croud computing	A. K. Arai and S.S. Bhosale	Ajanta	2019	2	Department of I T., I C S. college Khed. Ratnagir	2
ICT IN EDUCATION SYSTEM	A.P. Sutar, S.S. Bhosale V.I. Pujari	Journal of Emerging Technologies and Innovative Research (JET	2019	5	Department of I T., I C S. college Khed. Ratnagir	5

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### 3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Structural properties in binary mixtures of polar molecules through microwave dielectric technique	Pawar, V.P., Tabassum, S., Patil, A.V.	19th International Conference on Dielectric Liquids, ICDL 2017	2018	4	1	Department of Physics, I.C.S. College of Arts, Commerce and

						Science, Khed-415 709, India
Dielectric and thermodynamic properties in a binary mixture of dimethylene chloride with formamide	Pawar, V.P., Patil, A.V.	Journal of Molecular Liquids	2018	4	3	Department of Physics, I.C.S. College of Arts, Commerce and Science, Khed-415 709, India
Dielectric relaxation studies on molecular interaction in binary mixture of dimethylene chloride with n-methylformamide	Pawar, V.P., Patil, A.V.	Fluid Phase Equilibria	2018	4	2	Department of Physics, I.C.S. College of Arts, Commerce and Science, Khed-415 709, India

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### 3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	0	0	5	0
Presented papers	9	6	1	3

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### 3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Sadbhavana Rally	NSS, NCC, Mar-chant Organization and Muncipal Corporation Khed	33	323
Blood Donation Camp	NSS, NCC and Doctor Association Khed	3	35
Rally for International Day Against Drug Abuse	NSS, NCC, Khed Police Station and Dheya Foundation, Khed	40	445
Street Play on mahila suraksha abhiyan	NSS and Konkan Railway	3	39

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#### 3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0

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#### 3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	Muncipal Corporation Khed	Cleanliness of various places in Khed	3	325
Aids Awareness	Sub District Government Hospital, Kalbani Khed	Lecture	5	98
Blood Donation	Doctor Association Khed	Blood donation camp	5	35
Plastic Ban	Gram Panchayat, Khonde	Collection of Plastic	3	56

Cloth Bag Awareness	Municipal Corporation Khed	Manufacturing and distribution of cloth bags	32	578
Organ donation	Sub District Government Hospital, Kalbani Khed	Organ donation Awareness	5	231
International Yoga Day	NSS and NCC	Yoga Practical Approach	22	323

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### 3.5 - Collaborations

#### 3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FACULTY EXCHANGE	4	INSTITUTE	1
STUDENT EXCHANGE	20	INSTITUTE	1
RESEARCHERS	5	INSTITUTE	1

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#### 3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INDUSTRIAL	TRAINING ON AGREECULRAL PRODUCTS PROCESSING TECHNIQUE	SHREE SWAMI SAMARTH KAJU PRAKRIYA SAHAKARI SANSTHA , CHIPLUN	18/08/2018	18/08/2018	20
INDUSTRIAL	ON JOB TRAINING	SUPER PACK INDUSTRIS	22/12/2018	22/12/2018	20
INSTITUTIONAL	SHARING RESEARCH FACILITIES	DAPOLI URABAN BANK SENIOR SCIENCE COLLEGE COLLEGE, DAPOLI	02/01/2019	02/01/2019	30
INSTITUTIONAL	SHARING RESEARCH	D.B.J.COLLEGE , CHIPLUN	10/01/2019	10/01/2019	22

	<b>FACILITIES</b>				
<b>INSTITUTIONAL</b>	<b>PROJECT WORK</b>	<b>VARADKAR COLLEGE, DAPOLI</b>	<b>19/02/2019</b>	<b>19/02/2019</b>	<b>18</b>

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SOCIETY FOR ENVIRONMENT AND BIODIVERSITY CONSERVATION	08/07/2018	CONSERVATION OF MEDICINAL PLANT AND AWARENESS ABOUT IT IN RURAL AREA	50
SOCIETY FOR ENVIRONMENT AND BIODIVERSITY CONSERVATION	08/07/2018	PLANTATIONA OF SOME RARE MEDICINAL PLANTS AROUND COLLEGE CAMPUS	42
TREES FOR THE FUTURE, RATNAGIRI, INDIA	15/07/2018	TRAINING ON SEED BALL PREPARATION	53
TREES FOR THE FUTURE, RATNAGIRI, INDIA	15/07/2018	COLLECTION AND PRESERVATION OF SEEDS	37
LAXMI INDUSTRIES	21/06/2018	PACKAGING TECHNIQUES FOR SPICES	39
LAXMI INDUSTRIES	21/06/2018	DRYING TECHNIQUES OF THE SPICES	32

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### CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40.32	40.28

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Newly Added
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
Campus Area	Existing

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#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Partially	1	2018

##### 4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7004	460921	622	113315	7626	574236
Reference Books	5441	312361	159	104068	5600	416429
e-Books	135000	5700	0	0	135000	5700
e-Journals	6600	0	0	0	6600	0
Journals	54	28160	0	0	54	28160
CD & Video	69	25384	0	0	69	25384

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##### 4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs

platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			

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### 4.3 - IT Infrastructure

#### 4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	91	2	3	3	1	9	27	50	1
Added	15	0	1	2	0	2	9	50	12
<b>Total</b>	<b>106</b>	<b>2</b>	<b>4</b>	<b>5</b>	<b>1</b>	<b>11</b>	<b>36</b>	<b>100</b>	<b>13</b>

#### 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

#### 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Camera and supporting instrument	<a href="https://icskhed.org/virtual-classroom">https://icskhed.org/virtual-classroom</a>

### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.92	4.05	8.13	8.03

#### 4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Summary of Facilities Use Policy This physical and academic facility policy provides the basis for equitable allocation and efficient utilization of facility based on the critical needs of**

educational, research and administrative activities. This will result in a quality learning and working environment for students, faculty and staff. Central coordination of facility allocation will ensure that facility is used effectively and efficiently. This policy also provides a framework for the optimal use of physical assets as well as regular review of the College's space needs. This policy document is designed to provide guidance to the College and the community for the use of College facilities. This guidance will: (1) Establish standard procedures for the use of physical and academic facilities. (2) Properly schedule all types of activities without any hindrance. (3) Provide a consistent, effective and efficient approach towards scheduling and usage of facilities. (4) Increase the degree of communication and coordination among the stakeholders for efficient and effective scheduling of college facilities. (5) Increase the awareness among stakeholders towards facility use for activities and events to be organized in the college. (6) Optimize the use of college facilities. This policy applies only to the use of those facilities located on the main campus

Scope of this Policy: This policy is intended to cover the following types of facilities on College owned buildings/locations:

- Academic and Administrative Offices
- Classrooms/Seminar Rooms
- Resource Rooms
- Gymnasia and sports facility
- Library and Study room
- Meeting and Conference Rooms
- Academic and Research Laboratories
- College garden
- Common Space
- Storage Space

College community: College community includes (a) students who are enrolled in the college, (b) staff who are working in the college, (c) Auxiliary services, (d) the Student association, and (e) Alumni association.

Event: Event refers to planned meetings, student and faculty functions, extension activities, cocurricular activities.

Facility: Facility refers to building, any structure, laboratory, library, sports space, gymnasium, equipment, furnishing, parking space etc. present in the college campus.

Equipment: Items acquired by the college including, but not limited to, sports equipment, scientific and laboratory equipment, computers and information technology equipment, miscellaneous equipment.

Furnishings: Items acquired by the college including, but not limited to, classroom tables and benches, laboratory tables and storage, workstations, file cabinets, bookcases office tables and furniture etc.

College Premises: This includes college land and buildings.

Moveable Equipment/Asset: Assets that are not permanently affixed to building so that the asset can be removed and moved from one place to other without costly or extensive alterations or repairs of the buildings. These assets can be used after movement or relocation.

Acquisition Value: The original purchase cost of an equipment asset and entered in dead stock register, or the value assigned to an equipment asset acquired contribution or a transfer from an external or internal unit.

Perishable items: Items that are perishable like wires, glassware, chemicals, papers etc.

User Categories: 1) Internal User: This refers to departments, office, committees, teachers, students on roll, non-teaching staff. 2) External

<https://icskhed.org/wp-content/uploads/2020/01/Utilization-and-Maintenance-Policy.pdf>

## **CRITERION V - STUDENT SUPPORT AND PROGRESSION**



## 5.1 - Student Support

### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	GOVERNMENT OF INDIA	422	661345
b) International	NIL	0	0

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### 5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
FISHERY	02/07/2018	50	INSTITUTION
FOOD ADULTERATION	02/07/2018	50	INSTITUTION
MEDITATION	05/12/2018	50	INSTITUTION
PERSONALITY DEVELOPMENT	02/07/2018	50	INSTITUTION
SPOKEN ENGLISH	03/12/2018	50	INSTITUTION
WATER ANALYSIS	02/07/2018	50	INSTITUTION
WEB DESIGNING	03/12/2018	50	INSTITUTION
YOGA	03/07/2018	50	INSTITUTION

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### 5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	competitive examination	42	35	0	0

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
IT, PETROCHEMICAL, MARKETING AND SPICES	100	87	IT AND HR INDUSTRIES	12	8

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

No file uploaded.

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0

<b>GATE</b>	0
<b>GMAT</b>	0
<b>CAT</b>	0
<b>GRE</b>	0
<b>TOFEL</b>	0
<b>Civil Services</b>	0
<b>Any Other</b>	0

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#### 5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>SPORTS</b>	<b>COLLEGE LEVEL</b>	<b>129</b>
<b>SPORTS</b>	<b>UNIVERSITY LEVEL</b>	<b>12</b>
<b>CULTURAL</b>	<b>COLLEGE LEVEL</b>	<b>54</b>

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### 5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

**The Student Council is a service organization. It provides opportunities for members to develop leadership skills as they organize service projects for the college and community, and coordinate**

social activities to promote college spirit and pride. The council works through committees, each of which is responsible for a different aspect of college or community relations. The council also provides for an exchange of ideas among the faculty and student body through its student representatives. Here are a few of the things the Student Council has done in the year 2018-2019

Welcome program for fresher Continuing with the proud tradition of the college, student council committee members and newcomers of the college mingled with each other at the fresher's welcome party held on 10-July 2018 in the college campus. It was a fun-filled event at which the fresher's got an opportunity not only to showcase their talents and but also to interact with the seniors. The program kick-started with Games like one minute show, etc. In the evening, a cultural program was arranged. The contest included several rounds involving singing, dancing, talent display, etc., which wove the magic of fun and joy into the event. At the end of the very enjoyable competition, After the competitions, it was for the freshers and seniors to rock the fresher party with dancing, Garba and grooving. Finally, the program ended, leaving behind sweet memories that will be cherished lifelong. Send OFF Event Farewell, party was organized for the graduate students on 28th April 2019 Dr. G. B. Sarang wished good luck to the final year students for their future. He also expressed his hope that students will continue holding the best positions in upcoming university exams. Sir motivated students by sharing his own experience in his life. It is the teacher's responsibility that he/she has to bring a student on the right track however, it is also the responsibility of a student to follow his/her teacher orders to be on the right track. They need to support each other equally. Our students are very disciplined, well mannered, punctual and well responsive. They have well contributed to this college for years by helping the staff, organizing committee and other members of the. Refreshments for students staff were arranged at the college canteen after the function. Thus, an environment of enthusiasm was experienced by every student and was a memorable event to all in the department. Gathering Event Student Council members play a very important role to make the Gathering event successful. They have actively participated in the different events held in college. Tree Plantation Program Every year on 5 th- June college organize The plantation program with the aim to make the greenery environment in the campus and to provide the fresh air and also to reduce the impact of the pollution Student council committee and all the departments of the college are actively participated in tree plantation program

#### 5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

408

**5.4.3 - Alumni contribution during the year (in Rupees) :**

0

**5.4.4 - Meetings/activities organized by Alumni Association :**

Alumni Gathering Report The main objective of the organization, is to provide a platform to the Alumni to communicate with the institution by maintain a complete database, organizing events, and establishing a financial resource on campus. alumni gathering offers valuable knowledge to strengthen alumni associations and their relevant feedback. Alumni Cell, has successfully conducted Gathering 2018 on JANUARY 27, 2018. In this Alumni gathering, 86 Alumni participated from different programs. Alumni feedback, sports activities between faculty and alumni, alumni association voting, student teachers gathering has been conducted and last but not the least dinner has been arranged for all the alumni. Our College has organized by the hard work of whole team of ``Alumni Committee 2018`` and students organizers. Alumni Committee 2018 1 Adv. Sandesh Chikane President 2 Mr. Prabhakar Kolekar Secretary 3 Mr. Munna Kalpe Trejarar 4 Mr Uttam Kumar Jain Member 5 Mr. Vaibhav Khedekar Member 6 Mr. Nandkumar Salvi Member 7 Mr. Shailesh Dhariya Member 8 Mr. Gaus Kahtib Member 9 Mr. Amol Dalavi Member 10 Mr. Bhushan Kane Member Alumni committee member organize seminar The main objective of the organization, is to provide a platform to the Alumni to communicate with the institution by maintain a complete database, organizing events, and establishing a financial resource on campus. Alumni 2018 organize one day seminar on GST System on 15 February 2018. In this Alumni seminar, 7 Alumni participated and 215 students attend the seminar 1 Adv. Sandesh Chikane President 2 Mr. Prabhakar Kolekar Secretary 3 Mr. Munna Kalpe Trejarar 4 Mr Uttam Kumar Jain Member 5 Mr. Vaibhav Khedekar Member 6 Mr. Nandkumar Salvi Member 7 Mr. Shailesh Dhariya Member

**CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership****6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)**

Management: - Gives substantial independence to the Principal in the administration of the college  
Principal: - Firmly believes in the vision of the institution and communicates this to all staff members. Follows a participative style of leadership and involves teaching and non-teaching members in decision-making processes. Administrative functioning is decentralized by setting up committees for the proper implementation of the academic programs, and execution of academic, co-curricular and extra-curricular activities. Holds regular meetings with the committees which streamline the decision-making process, making it open and participatory. Faculty members:- Encouraged to take up multi-dimensional roles in different areas of institutional development,

such as extension work, co-curricular activities, extra-curricular activities, and opportunity is given to take charge of committees on a rotation basis. A different working group is formulated when every time a proposal is sent for funding for a National or state level seminar. In this manner, the Principal ensures that teachers get the opportunity to avail of the experience of being the organizing secretary on a rotation basis. The Faculty is thus trained to assume leadership roles. All members are given duties as part of the organizing committee. Departments: - Each department having operational autonomy to plan the activities for the year, resource persons to be invited and programs to be organized. Pre and post-budget plans are submitted for any event that is organized. All plans for improvement in infrastructure and facilities are presented to the Principal and the IQAC.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

## 6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. Promoting teachers to BOS. 2. Organizing curriculum related group discussion. 3. Organizing seminars for the students. 4. Field visits. 5. Case studies. 6. To conduct internal test, tutorials preliminary examinations analysis of results and used for curriculum development. 7. Collection of curriculum related feedback analysis and action taken for development of curriculum.
Teaching and Learning	1. Integration of student centric teaching learning process like experimental learning, participative learning and problem solving. 2. Teaching learning process made effective using ICT tools and resources along with this to take support of internet for curriculum related updated information through the research.
Examination and Evaluation	1. To conduct internal examination continuously like test, tutorial, assignment, preliminary examination which then assessed and results are shared with students for improvement. 2. Solution of universities old question papers collected from students then assessed and suggestion for improvement are given. Question bank have been provided to the students, Model answers papers of examinations to be providing to students. 3. All internal examination conducted, evaluated and discussed in IQAC for various strategic planning of teaching, learning and evaluation
Research and Development	1. Establishment of research committee, motivation to teachers for undertaking project providing information of different funding agency organizing workshop on

	preparation of research proposal as per guidelines of funding agency providing facilities for research like infrastructure, funding and seed money. 2. Awareness of research among students, workshop of students to write research proposals and papers.
Library, ICT and Physical Infrastructure / Instrumentation	1. Integration of ILMS. 2. The integrated the library management system of increase quantity and quality of e-resources. 3. Provide e-resources facility to the students and teachers. 4. Augmentation of physical facilities per increase in student strength. 5. Augmentation and up-gradation of ICT facility and academic administrative software.
Human Resource Management	1. Promoting teachers to attend orientation course/refreshers course/STC/FDP. 2. Organization of induction programme for new teachers. 3. Organization of academic ICT related programme for teacher and administrative programmes for support staff. 4. Promoting teachers with financial support for attending workshop/seminar/conferences. 5. Organization of activities for students as per the locational advantages and disadvantages.
Industry Interaction / Collaboration	1. Collaboration with industry for the purpose of job training, project work sharing, RD. 2. Preliminary training programme with formal linkage. 3. Collaboration with industry through MoU for jointly organize training programme, workshop, seminar, various, social relevant activities 4. Introducing skill development courses and various programme.
Admission of Students	1. To strictly follow the admission policy of the affiliating university and state government 2. Adopting reservation policy, strictly follow-up as per the quotas reserved for SC/ST/OBC/NT/SEBC/Open categories.

#### 6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Institute have the MIS software for e-governance which is used for 1) Planning of admission 2) Merit list 3) Planning of students fee 4) Yearly budget like income and expenses 5) Annual planning of library 6) Examination plan 7) Attendance planning
Administration	1) Maintaining the data of teachers, staff, and students and producing it in required formats 2) Registration of the students and preparation of merit lists 3) Collection of fees and generating fee receipts 4) Maintaining student data 5) Maintaining attendance report 6) Generating different certificates like bonafide/TC/NOC 7) Generating all types of a report related to the students

Finance and Accounts	1) Maintaining the fee record of students 2) Monitoring fees installments 3) Generation of the report like DCR 4) Generation of Receipts for expenses and vouchers 5) Producing all types of the report like income, expenses and balance sheets
Student Admission and Support	1) Online admission process 2) Availability of prospect, online registration, merit lists for admission 3) Support of android app for the student for online fee payment, mailing and bulk SMS,
Examination	1) Examination registration 2) Room allocation 3) Examination roll number allocation 4) Generation of hall tickets 5) Marks entry and generation of data in required formats 6) Producing grade cards

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.Anita Awati	One Day workshop on Avishkar Research convention, Dapoli, Date-08-09-18	DAPOLI URBAN SCIENCE COLLEGE, DAPOLI	2230
2018	Dr.D.D.Agam	National conference on Agriculture and Rural Development, Spatial issues challenges and Approches,Shri. Shahaji Chattrapati Mahavidyalaya, Kolhapur Date-15.12.2018	Shri. Shahaji Chattrapati Mahavidyalaya, Kolhapur	2070
2019	Dr.D.D.Agam	International Conference on Agriculture and Rural Development planning for Drought prone areas,Mudhoji college, Phaltan,Satara Date-18.02.2019	Mudhoji college, Phaltan,Satara	2380
2019	Dr.A.M.Shaikh	National conference on Recent trends in life science, Poona College,Pune Date-03-05.01.2019	Poona College,Pune	2800
2019	Dr.S.S.Nale	National conference on Indian Financial Sector, Challenges and Prospects,Malpani College, Sangamner, Ahemadnagar Date-08-09.01.2019	Malpani College, Sangamner, Ahemadnagar	2990
2019	Dr. Anita Awati	One day workshop on TYBA Geography Sem-VI revised	s.p.Hegshetye	730



		syllabus, s.p.Hegshetye College,Ratnagiri, Date-16-01-2019	College,Ratnagiri,	
2019	Dr.D.D.Agam	One day workshop on TYBA Geography Sem-VI revised syllabus, s.p.Hegshetye College,Ratnagiri, Date-16-01-2019	s.p.Hegshetye College,Ratnagiri,	1030
2019	Dr.R.S.Bhalerao	One day workshop on IPR and Research project writing at Devrukh college,Ratnagiri, Date-11-02-2019	Devrukh college,Ratnagiri	630
2019	Dr.A.V.Patil	One day workshop on IPR and Research project writing at Devrukh college,Ratnagiri, Date-11-02-2019	Devrukh college,Ratnagiri	630
2019	Mr. S.K.Ghumbre	One day workshop on IPR and Research project writing at Devrukh college,Ratnagiri, Date-11-02-2019	Devrukh college,Ratnagiri,	570

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Training Program on Cyber crime Training Program on Cyber crime	Training Program on Cyber crime	14/08/2018	14/08/2018	31	8
2018	Yoga programme	Yoga programme	30/08/2018	30/08/2018	35	10
2018	Ayurvedic health maintenance	Ayurvedic health maintenance	22/09/2018	22/09/2018	30	8
2018	Physical health check -up	Physical health check -up	15/12/2018	15/12/2018	25	7
2019	Training program on English speaking and communication skill	Training program on English speaking and communication skill	18/01/2019	18/01/2019	30	9
2019	Dental hygiene training	Dental hygiene training	16/02/2019	16/02/2019	28	10

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Basic Science,	1	15/10/2018	03/11/2018	21
Refresher Course in innovative in teaching learning, evaluation system	1	08/12/2018	28/12/2018	21

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
20	20	15	15

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
03	04	12

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has an effective mechanism for internal and external audits. An auditor appointed by the institute carries out a financial audit of the college every year. The internal and external auditors submit their reports to the institution. Internal Audits: A chartered accountant (Bipin R.Shaha) is appointed by the Management as per the decision taken by the General Governing Body meeting. An auditor conducts the audit program regularly. At the end of a financial year, a final audit is conducted. The reports are put before the College Development Committee (CDC). The college has a pre mechanism. External Audit: The audit of expenditure incurred under various Examinations and Grants sanctioned for conducting seminars/Conferences/Workshops etc. is conducted by the University audit panel. A UGC conduct audit program from time to time to audit the expenditure incurred under various grants. The senior auditor of Joint Director of Higher education, Kankan Region, Panvel conduct audits as per their schedule. Government Auditor General

(AG) panel conducts audit programs as per their schedule. The audit up to March 31, 2017, completed by the AG in the last audit program. Audit Objection: There are no Major audit objections remarked by the Auditor General panel. However, some minor queries are remarked by the panel which is resolved by after compliance.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
INDIVIDUAL	163000	INFRASTRUCTURE DEVELOPMENT AND BUILDING FUND

[View File](#)

6.4.3 - Total corpus fund generated

00

## 6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CONSTITUTED PEER TEAM INCLUDING TWO PRINCIPALS OF NAAC ACCREDITED A GRADE COLLEGES	Yes	IQAC AND CDC
Administrative	Yes	CONSTITUTED PEER TEAM INCLUDING TWO PRINCIPALS OF NAAC ACCREDITED A GRADE COLLEGES	Yes	IQAC AND CDC

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Parent-Teacher Meetings:-  Parents are cordially invited for Orientation Program of their wards on their first Day of College every year.  We conduct regular meetings with parents each semester. Apart from this the class teacher meets the parents whenever necessary.  Feedback form:- Feedback form from the parents are taken during these meetings.  Class Teachers also interacts with parents after the attendance winding up.  Feedback from parents is given due consideration.  Parents are on the IQAC and their inputs are given due consideration. Parents are always invited for

**Appreciation Ceremony of Meritorious Students.**  Parents are members of important committees like IQAC wherein their feedback and suggestions are taken.

#### 6.5.3 - Development programmes for support staff (at least three)

The development programs frequently carried out in the institute are as follows 1) Workshop on behavior and etiquette. 2) Seminar on work ethics in the office. 3) workshop on responding to emergencies occur on the campus.

#### 6.5.4 - Post Accreditation initiative(s) (mention at least three)

Affiliated to the University of Mumbai offering M.Com Degree in Commerce in the subjects of Accountancy, Business Economics and Business Policy Administration for the Academic Year 2018-2019.  Started Autonomous Certificate Courses by in house Board of Studies: Digital Marketing, Ethical Hacking, Advanced Excel, Financial Modeling, Soft Skills, Basics of Securities Market, Food Technology and GDCA.  Started Collaborative Certificate Courses: Aptitude Soft Skills (Campus Credentials).

#### 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	CURRICULLUM RELATED DEPARTMENTAL WORKSHOPS	20/06/2018	20/06/2018	20/06/2018	30
2018	ICT BASED TRAINING PROGRAMME FOR TEACHERS	10/07/2018	10/07/2018	12/07/2018	60
2018	ADMINISTRATIVE RELATED TRAINING PROGRAMME	06/08/2018	06/08/2018	08/08/2018	15
2018	WORKSHOP ON E-CONTENT DEVELOPMENT	03/09/2018	03/09/2018	04/09/2018	42
2018	WORKSHOP ON SLOW LEARNINERS AND ADVANCE LEARNERS	11/09/2018	11/09/2018	12/09/2018	120

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## CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender based Poster and Rangoli competition	26/01/2019	26/01/2019	30	13
Gender equity - Organised speech competition	12/01/2019	12/01/2019	29	10
Organised guidance lecture by PSI Suvarna patki	09/09/2018	09/09/2018	30	10
self defense practical	03/09/2018	03/09/2019	30	9
Personality development programme	02/10/2018	03/10/2019	20	12
Gender equity debate competition	24/01/2019	24/01/2019	31	24
Street play on gender equity	02/02/2019	02/02/2019	19	21
Gender equity essay competition	02/10/2018	02/10/2019	24	15

#### 7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

##### Percentage of power requirement of the University met by the renewable energy sources

A solar system has been installed as part of a renewable energy sources which full fill the energy required for administrative office and power support to the ICT center.

#### 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2

#### 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	advantages and disadvantages	and contribute to local community					students and staff
2018	2	9	07/09/2018	1	Net banking initiative programme	operating internet banking	90
2018	4	6	09/08/2018	1	Training as per industrial expectation	Requirements for the industry	40
2018	5	11	10/09/2018	1	Note book distribution	Distributed to the poor students	53
2018	5	9	09/10/2018	1	Use of new technology	use of technology to do the online billing and other process	60
2018	3	20	12/07/2018	1	Donation of cloths	Donated to the school students	30
2018	4	14	20/08/2018	1	Disaster management training programme	managing the risk of flood during rainy season	66
2018	4	12	21/08/2018	1	Stock marketing awareness programme	Basics of the stock markets	102
2018	7	20	16/07/2018	1	Plantation of the trees having good ongetivity in the konkan region	Plantation of the trees having good ongetivity in the konkan region	70
2019	6	10	16/01/2019	1	Importance to save electricity and	Importance to save electricity and	63

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## 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
INSTITUTIONAL CODE OF CONDUCT	18/07/2018	All code of conducts are published on the day of student induction programme and displayed at noticeable places of the campus with the respective locations along with printed in teachers diary prospect as well uploaded on the institutional website. The feedback is taken from various stakeholders.

## 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
YOGA DAY	21/06/2018	21/06/2018	150
DEBATE COMPETITION	26/02/2019	26/02/2019	27
HEALTH AWARENESS PROGRAMME	12/08/2018	12/08/2018	112
VOTER AWARENESS PROGRAMME	10/10/2018	10/10/2018	75
TEACHERS DAY	09/05/2018	09/05/2018	130
WOMEN DAY	08/03/2019	08/03/2019	125
TRAFFIC SAFETY PROGRAMME	01/12/2018	01/12/2018	43
GANDHI JAYANTI	02/10/2018	02/10/2018	140
WORLD PEACE DAY	21/09/2018	21/09/2018	76

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## 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Use of public transport:- Maximum students, as well as staff members, make use of public transport facilities to reach college. They use S. T. buses, Local vehicles, Auto-rickshaws on sharing basis which results in saving of fuel and environmental conservation. Pedestrian roads:- Our college is

around 2.5 km away from the main town, even after around 95 students prefer a road walk to reach college. Similarly, some of the teaching staff also prefers to come by walking on a daily basis. Plastic-free campus:- Use of plastic is properly controlled in the college campus. The institution has adopted a waste minimize and reuse policy same approach is followed to control plastic waste we reuse plastic bottles wherever is possible as well as under garbage management policy, such waste is being handed over to the local waste management authority for further disposal. As well as plastic bottles and bags are handed over to the garbage collector for the purpose of recycling.

Green Landscaping:- The plantation of new trees is done by our institute on the campus and especially the Botany Department has taken initiative and active participation in growing various plants in the college garden. Some of these plants are used for their studies in the botany lab.

College main buildings are surrounded by lavish greenery. Institution spending lakhs of amount regularly to develop and maintain a green landscape on the premises. Plantation policy is also adopted beyond the college campus in the nearby village area. Waste Management- management of the e-waste by reuse and providing that material to the proper agency for reducing pollution, solid waste management by preparation of the compost and providing it to the society, rainwater harvesting in the campus to increase the groundwater level in and around the campus.

## 7.2 - Best Practices

### 7.2.1 - Describe at least two institutional best practices

Vikas Sahayog Title of the practice - 'Vikas- Sahayog' - A cooperative approach to the development of the region. Goal- It is an approach based policy to strengthen the educational base of other institutions in the vicinity. This approach has been adopted to ensure the qualitative educational growth of the region. Objectives - 1. To support primary, secondary educational institutions in the region to develop their capabilities. 2. To support students of the region to ensure their smooth progress towards higher education. 3. To assist the other regional institutions to deal with their technical technological barriers. 4. To ensure effective optimum utilization of the available resources of the college. 5. To ensure diversified educational opportunities to the forthcoming generations in the region. The Practice - Our institutions have developed a separate platform under the chairship of Institutional head. Its composition is as under. 1. Chairperson- Principal 2. Co-ordinator- Office Superintendent 3. Members- Arts, Commerce, Science IT Faculty In-charges, N.S.S., N.C.C. Sports Heads. As per the requirements of the co-beneficiaries services are categorised into three parts such as - a. Technical support. b. Expertise Human resources support. c. Material/Physical Support. Evidence of the Success- Today 06 additional senior colleges and around 12 high schools in the region are our main beneficiaries. In addition to these institutions around 21 secondary school colleges are also gaining the benefits of our expertise lecture series. Problems encountered Resources required. - We accept our problems as our challenges. Contact Details - Shri. S.M. Sakpal, Email ID- santosh.sakpal1781969@gmail.com ., Mob No,-9420155001



'Social Media based E-Teaching Learning' Title of the practice - 'E-Teaching Learning' - An effective use of social media in Teaching Learning. Goal- Education beyond the classroom is the main goal behind social media based educational practice. Objectives - 1. To make effective use of e-sources and social media in teaching-learning. 2. To get interacted with students beyond to regular class hours. 3. To encourage student dialogues on educational matters. 4. To develop social media literacy awareness among the students. The Practice - Its composition is as under. 1. Chairperson- Principal 2. Co-ordinator- Faculty wise In-charges 3. Members- Subject Teachers, class representatives as students' nominee students as benefiteres. Class wise separate whatsapp groups are generated by the concern class teacher. Each group is effectively monitored by two teachers and one class representative as group administrators. Evidence of the Success- Today each class wise What Sapp groups is existed an average of 60 students are observed as the main benefiteres of this scheme. Problems encountered Resources required. - Internet connectivity and facility of the own handset is observed as major hurdles in the spread of this practice. Contact Details - Dr. C.R. Salunkhe (Commerce Faculty In-charge) Email ID- salunkhe.chandrashekar9@gmail.com., Mob No, - 9422391724

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://icskhed.org/best-practices>

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

While people from urban areas realize the role of education and aim to create a strong foundation for their young ones, rural India paints a different picture. It is not unusual to see countless villages where education is disregarded. People from these areas are oblivious to the concept of getting an education and prefer to overlook the potential of schooling their little ones. They are unaware of the opportunities after higher education. Hence, there is a crucial need to help them realize and create awareness about higher education. Often, the reasons cited are poverty, the lack of funds and preparatory material. While the reasons may seem to limit, they are in no way the end to securing a child's future. The underlying problem almost always remains the mental blocks in society. Residents in rural areas often urge their children to take up domestic tasks or help in labor though nearby MIDC and 250 km away from Mumbai high demand for labor, instead of helping them attain an education. This is why the illiteracy rate in India is not surprising. While poverty, the lack of motivation, and access to the right material remain problems, another major antagonist in the fight for education remains the infrastructure. Rural villages seldom

house schools that are within easy access. This pushes young children to walk to other villages, the long-term feasibility of which remains questionable. Gradually, most parents deny sending their children to school for this reason. In an initiative to weed out this issue, our institute working in hilly, rural and educationally backward area with vision TO MAKE EDUCATE, EARNER, AND EMPOWER TO RURAL INDIA has taken the onus of spreading awareness about the importance of higher education in villages as. To motivate people further, we have worked to shed light on government policies and schemes, which have been implemented for their benefit. We conduct sessions and explain the students and their parents about the opportunities that arise after higher education. We help them understand the various jobs they can do after completing education. Today, we provide educational facilities to more than 20 junior colleges in the nearby areas. We conduct educational campaigns and highlight the plethora of opportunities that lay in store for young kids. In an effort to build on our work, we identify students who are good at academics and provide them with the necessary support. To back our role as an inclusive educational institution, we have rendered free ship to deserving children who show an interest in attaining higher education but lack financial support. Our purpose is to take education to the underprivileged children and empower them for life. This awareness program undertaken for last five years, student strength is going to increase frequently. One milestone of our institutional vision i.e. TO MAKE EDUCATE is on the way to cross and now we are preparing for the second milestone i.e. to make EARNER.

Provide the weblink of the institution

<https://icskhed.org/institutional-distinctiveness-2>

### 8.Future Plans of Actions for Next Academic Year

1) Expansion of student support services 2) Introducing UGC approved skill development courses 3) Alumni registration and involvement of alumni in career counseling and placement activity 4) Establishment of a parent-teacher association 5) Introducing research activity among the students through project work 6) Involvement of Industry on job training activities and designing the skill development courses 7) Wider the scope of incubation and initiate startup 8) Advancement of ICT tools and resources for the teaching-learning process 9) Introducing ICT for administration 10) To organize the NAAC sponsored National seminar on the revised accreditation process