

Admission Cancellation Guidelines

I.C.S. College of Arts, Commerce and Science

श्री. हिराचंद फारसिम बुढाला

माहिती तंत्रज्ञान व व्यवस्थापन संकुल

Refund Fees

0.2859 : Refund of Tuition, Development and all other fees after cancellation of admission. The candidates who have taken admission in undergraduate courses in Government colleges, in Govt. aided and in aided courses conducted by affiliated colleges and recognized institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on the 30th day after the date of cancellation. The percentage of fee for the course which shall be refunded to the candidate after deducting charges as follows :

Period and percentage of deduction charges

	(i) prior to commencement of academic terms and instruction of the course.	(ii) Upto 20 days after the upto commencement of academic term of the course.	(iii) from 21st day 50 dyas after commencement of academic term of the course.	(iv) from 52nd day upto 50 dyas after the commencement of academic term of the course	(v) From Sept. 1st to Sept. 30th	(vi) After Sept. 30th.
Deduction Charges	Rs. 500/- lumpsum	20% of the total amount of fees.	30% of the total amount of fees.	50% of the total amount of fees.	60% of the total amount of fees.	100% of the total amount of fess

The total amount considered for the refund of fees from the commencement of academic term of the courses includes the following :

1. All the fee items chargeable for one year as per relevant University circulars for different faculties (excluding the courses for which the total amount is fixed by other competent authorities).
2. The fee charge towards group insurance and all fee component to be paid as University share (including vice chancellor fund, University fee for sports & cultural activities, each are disaster management fund, exam fee & enrollment fee) are non refundable if payment is made by the college prior to the date of cancellation.
3. Fee collected for identity card & library card, admission form and prospectus, enrollment and any other course specific fee are not refundable after the commencement of the academic term.
4. All refundable deposits (Laboratory, Caution money and Library, etc.) shall be fully returned at the time of commencement.
5. Wherever admissions are made through centralized admission process for professional and/or for any other courses by other competent Authorities of Government of Maharashtra, the Refund Rules are applicable as specified by such authorities (as per the rules of relevant agencies) for the 1st year admission and in case of admission to subsequent years of the course. 0.2859 is applicable for cancellation of admission.

All fees paid by a student at the time of admission shall be refunded to him after deduction Rs. 250/- (Rupees Two Hundred and Fifty) as administrative charges. Provided : at the time of applying for admission, he intimates in writing that he has also applied or intends to apply for admission to some other courses too, in one or more colleges or institutions or departments of this university which impart instruction for courses of the University.

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He/She withdraws his/her application in writing, within seven days from the date of his/her admission to college or course, but not later than 31st August of the same academic year. In such cases it shall be binding on the student to produce documentary proof of his/her being admitted to some other course of different college/institution. All fees paid by a student at the time of admission shall be refunded to him/her after deducting a lumpsum of Rs. 500/- (Rupees Five Hundred Only) as administrative charges. Provided : at the time of applying for admission he/she intimates in writing, that he/she has also applied or intends to apply for admission to one or more colleges or institutions or departments of this University which impart instruction for courses of the University.

